

EAST WINDSOR POLICE COMMISSION

REGULAR MEETING: August 10, 2016

East Windsor Town Hall

11 Rye Street, Broad Brook, CT 06106

1. CALL MEETING TO ORDER AND ATTENDANCE:

Meeting was called to order at 7:00pm by Chairman Stremper. Commissioners Filipone, Leach, Hayes, and Pippin were present. Also present was Chief Edward DeMarco Jr. and Deputy Chief Hart. Candidates for Police Officer, Amber Flagg and Kelsey Gonsalves, were present in the audience. At 7:15pm Board of Finance member Mr. Steve Smith arrived.

2. ADDED AGENDA ITEMS:

Agenda #11, Executive Session: Interview for Police Officer.

3. PREVIOUS MEETING MINUTES:

The minutes from the July 13, 2016, regular meeting were reviewed by all commission members. **MOTION** made by Commissioner Hayes to accept the regular meeting minutes of 07/13/2016.

SECONDED by Commissioner Filipone.

VOTED IN FAVOR: Commissioner Filipone/Leach/Hayes/Pippin

ALL THOSE VOTING, VOTE IN FAVOR. MOTION CARRIED.

The minutes from the July 28, 2016, special meeting were reviewed by all commission members. **MOTION** made by Commissioner Leach to accept the special meeting minutes of 07/28/2016.

SECONDED by Commissioner Hayes.

ABSTAINED by Commissioner Pippin.

VOTED IN FAVOR: Commissioner Filipone/Leach/Hayes

ALL THOSE VOTING, VOTE IN FAVOR. MOTION CARRIED.

4. BUDGET AND EXPENDITURES:

A) Police Department – Monthly Billing: **MOTION** made by Commissioner Filipone to accept the monthly billing as submitted, including Animal Control, in the total amount of \$7,214.80.

DISCUSSION: Commissioner Filipone asked about the Professional Services fees. Chief DeMarco explained they are annual contract/maintenance fees for the Verint Audio Log used in Dispatch and the mandatory iRecord video recording component used in higher felony interviews.

SECONDED by Commissioner Leach.

VOTED IN FAVOR: Commissioners Filipone/Leach/Hayes/Pippin

ALL IN FAVOR, MOTION CARRIED.

Monthly Billing: MOTION made by Commissioner Leach to accept the monthly billing from last fiscal year 2015/2016.

DISCUSSION: Deputy Chief Hart explained these are bills from 2015/2016 that were expected and came in after the fiscal year close. He also explained it looks like we gave back \$14,000 out of the training line, but that money was used and came out of the variable overtime line. The Chief's Administrative Assistant was on a temporary leave of absence for an extended period of time. This absence left payroll, accounts payable, and other tasks in the hands of other employees. To make the payroll process easier, Deputy Chief Hart had communicated with the Treasurer's office advising them that we would pay all overtime out of the variable overtime line and then we would reconcile at the end of the year.

SECONDED by Commissioner Leach.

VOTED IN FAVOR: Commissioners Filipone/Leach/Hayes/Pippin

ALL IN FAVOR, MOTION CARRIED.

B) Police Department – Financial Statement: MOTION made by Commissioner Filipone to approve the monthly financial statements, including Animal Control.

SECONDED by Commissioner Hayes.

VOTED IN FAVOR: Commissioners Filipone/Leach/Hayes/Pippin

ALL IN FAVOR, MOTION CARRIED.

C) Police Commission – Monthly Billing: MOTION made by Commissioner Hayes to approve the monthly billing as of 7/31/2016 in the total amount of \$125.00.

SECONDED by Commissioner Filipone.

VOTED IN FAVOR: Commissioners Filipone/Leach/Hayes/Pippin

ALL IN FAVOR, MOTION CARRIED.

D) Police Commission – Financial Statement: MOTION made by Commissioner Leach to accept the police commission monthly financial statement dated 7/31/2016 as submitted.

SECONDED by Commissioner Filipone.

VOTED IN FAVOR: Commissioners Filipone/Leach/Hayes/Pippin

ALL IN FAVOR, MOTION CARRIED.

5. UNFINISHED BUSINESS:

None.

6. TRAFFIC AUTHORITY:

Commissioner Filipone stated a person complained about an officer texting while on a road job on Route 5 in East Windsor near the new gas station. The person did not know if it was an East Windsor police officer or from another town. Deputy Chief asked Commissioner Filipone to get him more details such as the date and time in order to investigate.

7. NEW BUSINESS:

None.

8. COMMUNICATIONS:

None.

9. MONTHLY REPORTS:

None.

10. PUBLIC INPUT – Comments and Discussion (5 minutes maximum time per subject)

Commissioner Leach wanted audience member Mr. Steve Smith to be aware about the discussion on the training and variable overtime budget that was explained earlier in the meeting under the last fiscal year discussion.

11. EXECUTIVE SESSION:

MOTION made by Commissioner Hayes to enter into Executive Session (7:19pm) to include Chief DeMarco and Deputy Hart for discussion on legal issues and Commission members to review application for Dispatch and to interview candidates for Police Officer.

SECONDED by Commissioner Filipone.

VOTED IN FAVOR: Commissioners Filipone/Leach/Hayes/Pippin

ALL IN FAVOR, MOTION CARRIED.

MOTION made by Commissioner Leach to end Executive Session (8:35pm)

SECONDED by Commissioner Filipone.

VOTED IN FAVOR: Commissioners Filipone/Leach/Hayes/Pippin

ALL IN FAVOR, MOTION CARRIED.

MOTION made by Commissioner Leach to make a conditional offer of employment to Police Officer candidate Amber Flagg.

SECONDED by Commissioner Filipone.

VOTED IN FAVOR: Commissioners Filipone/Leach/Pippin

ABSTAINED: Commissioner Hayes. Commissioner Hayes recused himself from voting and expressed no opinion during the interview process due to his acquaintance with a relative of the candidate.

ALL IN FAVOR, MOTION CARRIED.

MOTION made by Commissioner Leach to authorize Chief DeMarco to make a conditional offer of employment to Police Officer candidate Kasey Gonsalves only in the event a new hire fails to successfully complete requirements of employment or in the event a currently employed officer retires.

SECONDED by Commissioner Filipone.

VOTED IN FAVOR: Commissioners Filipone/Leach/Pippin

ABSTAINED: Commissioner Hayes

ALL IN FAVOR, MOTION CARRIED.

MOTION made by Commissioner Leach to authorize Chief DeMarco to make a conditional offer of employment to Dispatch candidate Kelley McElroy.

SECONDED by Commissioner Hayes.

VOTED IN FAVOR: Commissioners Filipone/Leach/Hayes/Pippin

ALL IN FAVOR, MOTION CARRIED.

12. ADJOURNMENT:

MOTION made by Commissioner Hayes to adjourn the meeting at 8:40 pm.

SECONDED by Commissioner Leach.

VOTED IN FAVOR: Commissioners Filipone/Leach/Hayes/Pippin

ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Judith Tweedlie - EWPC Recording Secretary